



NOVEMBER 22ND & 23RD

Friday 5pm-10pm
Saturday 3pm-9pm

Office Use Only

Booth #: _____

Check #: _____

Date Received: _____

Amount Paid: _____

CHRISTMAS VENDOR APPLICATION

Vendor/Organization Name: _____

Contact Person: _____

Address: _____

Phone Number: _____

Email Address: _____

EXHIBIT/BOOTH DESCRIPTION

All vendors are encouraged to provide at least one Christmas related merchandise item for sale during the festival. All vendor spots will be in a tent provided by the festival. Any pictures of your booth or items for sale submitted with this application will be posted on social media as part of the Olde Fashioned Christmas in the Village advertising campaign.

Description of craft, or merchandise being offered: _____

Olde Fashioned Christmas reserves the right to limit the number of vendors offering identical products. We have the right to deny any vendors participation and provide a partial or full refund at its discretion.

APPLICATIONS ARE DUE BY NOVEMBER 1ST.

Spaces will be available on a first-come basis until the tent is full. No refunds will be issued.

GENERAL VENDOR SPACE SELECTION

✓	Space Options	Standard Pricing	Amount
	FOOD VENDORS	\$150.00	
	10'x10' w/110 Electric Includes Trash	\$100.00	
	10'x10' w/No Electric Includes Trash	\$75.00	
TOTAL			\$

Please return signed form and payment to:

New Paris Area Chamber of Commerce
Attn: Olde Fashioned Christmas in the Village
P.O. Box 101
New Paris, Ohio 45347

Online sign up available at: newparisoh.com

Electric: There is very limited electricity for craft vendors. Electricity requests from vendors that will be making their own crafts onsite will be considered. A request does not guarantee that electricity will be available. The festival will notify vendors if they are approved for electric use. If you are using electric, it will be your responsibility to provide at least 100 FT of outdoor power cord.

Trash: A trash dumpster will be provided for each vendor to use during the festival. Use of general festival trash cans is prohibited and reserved to use by festival attendees.

Set Up: Vendors are permitted to set up starting at Noon on Friday, and 9am on Saturday. For the safety of our guests, we ask that you are set up by 4:00pm on Friday at the latest. There will not be overnight security.

Tear Down: All vendors must be set up during festival hours. There will be no refunds for pulling out early and future acceptance into the festival may be revoked if vendors pull out before the festival's conclusion. All vendors **MUST** be removed from the festival grounds by 11pm Saturday.

Campsites: The festival grounds do not have any spots for campers and there will be absolutely no sleeping on festival grounds overnight. If interested in camping, please contact Natural Springs Resort in New Paris for availability.

Animals: There will be **NO** animals, including dogs, permitted on the festival grounds due to liability purposes. Only fully documented ADA service animals will be permitted. Violators may be asked to leave without refund.

Vehicles: All vendors' vehicles and unused trailers must be moved to designated parking before 4:00pm Friday and are not permitted to be driven on festival grounds.

Security: The grounds are patrolled by New Paris Police during festival hours. There will be **NO** overnight security on Friday. Each vendor is responsible to secure their booths and the festival will not be liable for any vandalism or theft occurring during vendor's participation in the festival.

Refunds: There will be **NO** refunds of vendor fees after November 1, 2024.

FOOD VENDORS ONLY:

Water: Water hookups are reserved for food vendors only and are limited in number. Vendors are required to bring their own food grade hoses. The festival will notify vendors if they are approved for a water hookup.

Insurance/Food License: A certificate of insurance and a valid food license are required for all food vendors. Please either provide copies of your certificates with your application or have them posted on your booth during the festival. For more information on Health Permits, please contact the Preble County Health Department at (937) 472-0087.

By my signature below, I affirm that I will abide by all of the foregoing festival rules, that I will remain set up during listed festival hours, and that if I need to leave the festival earlier for any reason, I will work those details out prior to setup with festival coordinators. This not only secures the safety of patrons, but satisfies the expectations of festival visitors to have the opportunity to partake in all festival offerings. I further, by my signature below, on behalf of myself and all persons participating in my booth rental, indemnify and hold the New Paris Chamber of Commerce/CVB, the Village of New Paris, and the festival committee members harmless from any claim of any loss, damage, or injury to any goods or property, or to any person or persons, incurred for any reason whatsoever during my occupancy of vendor space as provided in this vendor application, or in any connected with the festival.

Signature: _____ Date: _____

Name Printed: _____